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| FORM 1 |

IDENTITAS CALON BALAI PENYULUHAN KECAMATAN BERPRESTASI

1. Nama lengkap : ..............................................

Balai Penyuluhan Kecamatan

1. Alamat : ..............................................

..............................................

1. Telepon : ..............................................

Pimpinan Balai Penyuluhan Kecamatan,

(........................................................)

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| FORM 2 |

LEMBAR REKOMENDASI KEPUASAN

KELOMPOKTANI/GABUNGAN KELOMPOKTANI \*)

| No. | Uraian Kegiatan | Tingkat Kepuasan | | |
| --- | --- | --- | --- | --- |
| Puas | Cukup Puas | Tidak puas |
| 1. | Pemanfaatan tempat pertemuan. |  |  |  |
| 2. | Pemanfaatan lahan/kandang percontohan. |  |  |  |
| 3. | Pemanfaatan alat bantu dan peraga penyuluhan. |  |  |  |
| 4. | Penyediaan dan pemanfaatan materi penyuluhan. |  |  |  |
| 5. | Fasilitasi dalam penyusunan programa. |  |  |  |
| 6. | Pemanfaatan programa penyuluhan. |  |  |  |
| 7. | Fasilitasi penumbuhan dan pengembangan kelembagaan tani. |  |  |  |
| 8. | Fasilitasi peningkatan kemampuan kelas kelompoktani. |  |  |  |
| 9. | Fasilitasi kemitraan usaha dengan pihak lain. |  |  |  |
| 10. | Melaksanakan proses pembelajaran. |  |  |  |

Keterangan :

\*) Direkomendasikan/diketahui minimal oleh 3 (tiga) kelompoktani/gabungan Kelompoktani.

Mengetahui,

Ketua Kelompoktani/

Gabungan Kelompoktani

(................................)

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| FORM 3 |

MATRIK PENILAIAN CALON BALAI PENYULUHAN KECAMATAN BERPRESTASI

ASPEK YANG DINILAI/SUB ASPEK YANG DINILAI

| NO. | ASPEK YANG DINILAI | VARIABEL | | | BOBOT | SCORE | PENILAIAN |
| --- | --- | --- | --- | --- | --- | --- | --- |
| I. | SARANA PRASARANA | A. | Sarana | | 100 |  |  |
|  |  | a. | Sarana Pusat Informasi | | 10 |  |  |
|  |  |  | 1. | Display; |  | 2,5 |  |
|  |  |  | 2. | Handycam; |  | 2,5 |  |
|  |  |  | 3. | Kamera; |  | 2,5 |  |
|  |  |  | 4. | Telepon dan fax. |  | 2,5 |  |
|  |  | b. | Alat Bantu Penyuluh | | 20 |  |  |
|  |  |  | 1. | OHP; |  | 4 |  |
|  |  |  | 2. | LCD; |  | 4 |  |
|  |  |  | 3. | Sound system, wireless; |  | 4 |  |
|  |  |  | 4. | TV, VCD/DVD, tape recorder; |  | 4 |  |
|  |  |  | 5. | White board. |  | 4 |  |
|  |  | c. | Peralatan Administrasi | | 20 |  |  |
|  |  |  | 1. | Komputer, printer, dan internet; |  | 4 |  |
|  |  |  | 2. | Mesin tik; |  | 4 |  |
|  |  |  | 3. | Kalkulator; |  | 4 |  |
|  |  |  | 4. | Brankas; |  | 4 |  |
|  |  |  | 5. | Rak buku. |  | 4 |  |
|  |  | d. | Alat Transportasi | | 5 |  |  |
|  |  |  | 1. | Kendaraan roda dua; |  | 3 |  |
|  |  |  | 2. | Lain-lain (kendaraan roda tiga/empat). |  | 2 |  |
|  |  | e. | Buku dan Hasil Publikasi | | 20 |  |  |
|  |  |  | 1. | Leaflet-leaflet; |  | 5 |  |
|  |  |  | 2. | Brosur-brosur; |  | 5 |  |
|  |  |  | 3. | Billboard; |  | 5 |  |
|  |  |  | 4. | Buku-buku. |  | 5 |  |
|  |  | f. | Meubeulair | | 25 |  |  |
|  |  |  | 1. | Meja + kursi kerja; |  | 5 |  |
|  |  |  | 2. | Meja + kursi rapat/pelatihan; |  | 5 |  |
|  |  |  | 3. | Rak buku perpustakaan; |  | 5 |  |
|  |  |  | 4. | Lemari buku + arsip; |  | 5 |  |
|  |  |  | 5. | Peralatan makan dan minum. |  | 5 |  |
|  |  | B. | Prasarana | | 100 |  |  |
|  |  | a. | Prasarana Gedung | | 25 |  |  |
|  |  |  | 1. | Gedung Balai Penyuluhan Kecamatan; |  | 10 |  |
|  |  |  | 2. | Papan nama dan informasi; |  | 5 |  |
|  |  |  | 3. | Air bersih dan penerangan; |  | 5 |  |
|  |  |  | 4. | Pagar. |  | 5 |  |
|  |  | b. | Prasarana Percontohan | | 20 |  |  |
|  |  |  | 1. | Lahan; |  | 10 |  |
|  |  |  | 2. | Kandang; |  | 5 |  |
|  |  |  | 3. | Kolam. |  | 5 |  |
|  |  | c. | Prasarana Programa | | 25 |  |  |
|  |  |  | 1. | PRA; |  | 5 |  |
|  |  |  | 2. | Monografi; |  | 5 |  |
|  |  |  | 3. | RDK dan RDKK; |  | 5 |  |
|  |  |  | 4. | Programa; |  | 5 |  |
|  |  |  | 5. | Rencana kerja. |  | 5 |  |
|  |  | d. | Prasarana dan Alat Peraga | | 15 |  |  |
|  |  |  | 1. | PH meter; |  | 3 |  |
|  |  |  | 2. | Pengukur kadar air/curah hujan; |  | 2 |  |
|  |  |  | 3. | Hand sprayer; |  | 2 |  |
|  |  |  | 4. | Alat ukur ubinan; |  | 2 |  |
|  |  |  | 5. | Benda tiruan/Moch up; |  | 2 |  |
|  |  |  | 6. | Spesimen basah; |  | 2 |  |
|  |  |  | 7. | Spesimen kering. |  | 2 |  |
|  |  | e. | Prasarana Administrasi | | 15 |  |  |
|  |  |  | 1. | Buku tamu; |  | 2,5 |  |
|  |  |  | 2. | Buku konsultasi; |  | 5 |  |
|  |  |  | 3. | Notulen rapat. |  | 7,5 |  |
| II. | ASPEK SUMBER DAYA MANUSIA |  |  |  | 100 |  |  |
|  |  | a. | Kelembagaan Tani | | 25 |  |  |
|  |  |  | 1. | Kelompoktani; |  | 5 |  |
|  |  |  | 2. | Gapoktan; |  | 5 |  |
|  |  |  | 3. | Forum poktan; |  | 5 |  |
|  |  |  | 4. | Asosiasi/koperasi/korporasi; |  | 5 |  |
|  |  |  | 5. | Posluhdes. |  | 5 |  |
|  |  | b. | Petani Berprestasi/Andalan | | 30 |  |  |
|  |  |  | 1. | Petani teladan; |  | 10 |  |
|  |  |  | 2. | Petani maju; |  | 10 |  |
|  |  |  | 3. | Kelompoktani berprestasi. |  | 10 |  |
|  |  | c. | Penyuluh (PNS dan THL TB-PP) | | 15 |  |  |
|  |  |  | 1. | Dibawah 5 (lima) orang; |  | 4 |  |
|  |  |  | 2. | 5 (lima) orang; |  | 5 |  |
|  |  |  | 3. | Lebih dari 5 (lima) orang. |  | 6 |  |
|  |  | d. | Penyuluh yang Berprestasi/Andalan | | 30 |  |  |
|  |  |  | 1. | Penyuluh teladan; |  | 15 |  |
|  |  |  | 2. | Penyuluh penerima penghargaan. |  | 15 |  |
| III. | ASPEK MANAJEMEN OPERASIONAL |  |  |  | 100 |  |  |
|  |  | a. | Struktur Organisasi Balai Penyuluhan Kecamatan | | 20 |  |  |
|  |  |  | 1. | Belum ada; |  | 2 |  |
|  |  |  | 2. | Ada, tidak berjalan; |  | 8 |  |
|  |  |  | 3. | Ada, sudah berjalan. |  | 10 |  |
|  |  | b. | Pembagian Tugas dan Fungsi | | 20 |  |  |
|  |  |  | 1. | Belum ada; |  | 2 |  |
|  |  |  | 2. | Ada, tidak berjalan; |  | 8 |  |
|  |  |  | 3. | Ada, sudah berjalan. |  | 10 |  |
|  |  | c. | Jadwal Latihan | | 20 |  |  |
|  |  |  | 1. | Belum ada; |  | 2 |  |
|  |  |  | 2. | Ada, tidak berjalan; |  | 8 |  |
|  |  |  | 3. | Ada, sudah berjalan. |  | 10 |  |
|  |  | d. | Jadwal Kunjungan | | 20 |  |  |
|  |  |  | 1. | Belum ada; |  | 2 |  |
|  |  |  | 2. | Ada, tidak berjalan; |  | 8 |  |
|  |  |  | 3. | Ada, sudah berjalan. |  | 10 |  |
|  |  | e. | Jadwal Supervisi | | 20 |  |  |
|  |  |  | 1. | Belum ada; |  | 2 |  |
|  |  |  | 2. | Ada, tidak berjalan; |  | 8 |  |
|  |  |  | 3. | Ada, sudah berjalan. |  | 10 |  |
| IV. | ASPEK AKTIVITAS |  |  |  | 600 |  |  |
|  |  | a. | Menyampaikan dan Menyebarkan Informasi Teknologi | | 40 |  |  |
|  |  |  | 1. | Melalui leaflet; |  | 10 |  |
|  |  |  | 2. | Melalui brosur; |  | 10 |  |
|  |  |  | 3. | Melalui siaran radio; |  | 10 |  |
|  |  |  | 4. | Melalui internet. |  | 10 |  |
|  |  | b. | Fasilitasi Proses Pembelajaran Pelaku Utama dan Pelaku Usaha | | 50 |  |  |
|  |  |  | 1. | SL-PTT; |  | 10 |  |
|  |  |  | 2. | Kursus tani; |  | 10 |  |
|  |  |  | 3. | SL-PHT; |  | 10 |  |
|  |  |  | 4. | SL-Iklim; |  | 10 |  |
|  |  |  | 5. | Temu lapang, temu teknologi, dan temu teknis; |  | 5 |  |
|  |  |  | 6. | Akses permodalan. |  | 5 |  |
|  |  | c. | Melaksanakan Kaji Terap/Kaji Tindak/Percontohan | | 50 |  |  |
|  |  |  | 1. | Kaji terap/kaji tindak; |  | 15 |  |
|  |  |  | 2. | Demplot; |  | 15 |  |
|  |  |  | 3. | Demfarm; |  | 10 |  |
|  |  |  | 4. | Demarea. |  | 10 |  |
|  |  | d. | Mengembangkan Model Usahatani | | 50 |  |  |
|  |  |  | 1. | Penangkaran benih/bibit unggul; |  | 12,5 |  |
|  |  |  | 2. | Pembuatan pupuk organik; |  | 12,5 |  |
|  |  |  | 3. | Pembuatan pestisida organik; |  | 12,5 |  |
|  |  |  | 4. | Pembuatan benih organik. |  | 12,5 |  |
|  |  | e. | Rekomendasi dan Akses Sumber Teknologi | | 40 |  |  |
|  |  |  | 1. | Perguruan Tinggi; |  | 10 |  |
|  |  |  | 2. | BPTP; |  | 20 |  |
|  |  |  | 3. | Mitra usaha. |  | 10 |  |
|  |  | f. | Fasilitasi Kerjasama Peneliti, Penyuluh, Pelaku Utama, dan Pelaku Usaha | | 40 |  |  |
|  |  |  | 1. | Belum ada; |  | 8 |  |
|  |  |  | 2. | Ada, belum berjalan; |  | 12 |  |
|  |  |  | 3. | Ada, sudah berjalan. |  | 20 |  |
|  |  | g. | Melaksanakan Rembug Tani, Koordinasi dan Musyawarah | | 50 |  |  |
|  |  |  | 1. | Musrenbang Kecamatan; |  | 15 |  |
|  |  |  | 2. | Musrenbang Desa/Kelurahan; |  | 15 |  |
|  |  |  | 3. | Musrenbang Kelompoktani/ Rembug tani. |  | 20 |  |
|  |  | h. | Menumbuhkembangkan Kepemimpinan, Kewirausahaan, dan Kelompoktani | | 50 |  |  |
|  |  |  | 1. | Kelompoktani Kelas Pemula; |  | 20 |  |
|  |  |  | 2. | Kelompoktani Kelas Lanjut; |  | 10 |  |
|  |  |  | 3. | Kelompoktani Kelas Madya; |  | 10 |  |
|  |  |  | 4. | Kelompoktani Kelas Utama. |  | 10 |  |
|  |  | i. | Perakitan Materi/Media dan Alat Bantu Spesifik Lokal | | 40 |  |  |
|  |  |  | 1. | Alat manual pengolahan hasil |  | 20 |  |
|  |  |  |  | (Ada dan sebutkan); |  |  |  |
|  |  |  | 2. | Alsintan |  | 20 |  |
|  |  |  |  | (Ada dan sebutkan). |  |  |  |
|  |  | j. | Layanan Terpadu Informasi melalui Cyber Extension | | 40 |  |  |
|  |  |  | 1. | Belum ada; |  | 4 |  |
|  |  |  | 2. | Ada, belum berjalan; |  | 16 |  |
|  |  |  | 3. | Ada, sudah berjalan. |  | 20 |  |
|  |  | k. | Klinik Konsultasi Agribisnis | | 40 |  |  |
|  |  |  | 1. | Ada, sudah dimanfaatkan; |  | 25 |  |
|  |  |  | 2. | Ada, belum dimanfaatkan. |  | 15 |  |
|  |  | l. | Pusat Inkubator Agribisnis | | 40 |  |  |
|  |  |  | 1. | Belum ada; |  | 8 |  |
|  |  |  | 2. | Ada, belum berjalan; |  | 12 |  |
|  |  |  | 3. | Ada, sudah berjalan. |  | 20 |  |
|  |  | m. | Pemutakhiran Data Ketenagaan, Data Kelembagaan Tani dan Usahatani, serta Kelembagaan Penyuluhan | | 30 |  |  |
|  |  |  | 1. | Belum ada; |  | 5 |  |
|  |  |  | 2. | Sudah ada. |  | 25 |  |
|  |  | n. | Laporan Supervisi, Evaluasi, dan Pembinaan Kinerja Penyuluh | | 40 |  |  |
|  |  |  | 1. | Dua mingguan; |  | 10 |  |
|  |  |  | 2. | Bulanan; |  | 10 |  |
|  |  |  | 3. | Tri wulan; |  | 10 |  |
|  |  |  | 4. | Setengah tahunan. |  | 10 |  |
|  |  |  |  | JUMLAH TOTAL | 1.000 |  |  |

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| FORM 4 |

REKAPITULASI PENILAIAN BALAI PENYULUHAN KECAMATAN

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| Kabupaten/Kota | : | .......................................................... |
| Provinsi | : | .......................................................... |

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| No. | Nama Kecamatan | Nama BPP | Penilaian Masing-Masing Aspek | | | | |
| I | II | III | IV | Total |
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1. Nilai : Baik > 750, Cukup 500 – 750, Kurang < 500.
2. Rekap berdasarkan peringkat nilai (Baik, Cukup, Kurang)

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| Mengetahui,  Bupati/Walikota  Kabupaten/Kota  ( ..............................)  NIP. ........................ |  | Pimpinan Kelembagaan Penyuluhan Kabupaten/Kota  ( ..............................)  NIP. ........................ | |
| FORM 5 | |

# USULAN/REKAPITULASI HASIL PENILAIAN

# CALON BALAI PENYULUHAN KECAMATAN BERPRESTASI

# TINGKAT KABUPATEN

# KABUPATEN/KOTA..............

# PROVINSI...................

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| No. | Nama Balai Penyuluhan Kecamatan | Nilai Hasil Perhitungan |
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Ketua Tim Penilai Kabupaten/Kota,

(.......................................)

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| FORM 6 |

# REKAPITULASI HASIL PENILAIAN

# CALON BALAI PENYULUHAN KECAMATAN BERPRESTASI TINGKAT PROVINSI

# PROVINSI...................

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| No. | Nama Balai Penyuluhan Kecamatan | Kabupaten | Nilai Hasil Perhitungan |
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Ketua Tim Penilai Provinsi,

(..................................)

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| FORM 7 |

# USULAN HASIL PENILAIAN

# CALON BALAI PENYULUHAN KECAMATAN BERPRESTASI

# TINGKAT PROVINSI

# PROVINSI ...................

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Nama Balai Penyuluhan Kecamatan | Kabupaten | Nilai Hasil Perhitungan |
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Ketua Tim Penilai Provinsi,

(........................................)